



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Jim Ferrell, Mayor

Mailing Address: [33325 8th Avenue South](#)

City: [Federal Way](#) WA Zip Code: [98003](#) County: [King](#)

Phone #: [253-835-2402](#) email address: Jim.Ferrell@cityoffederalway.com

Name and title of head of transportation-related services: [EJ Walsh, P.E., Public Works Director](#)

Mailing Address: [33325 8th Avenue South](#)

City: [Federal Way](#) WA Zip Code: [98003](#) County: [King](#)

Phone #: [253-835-2713](#) email address: EJ.Walsh@cityoffederalway.com

Name and title of designated Title VI coordinator*: [Desiree' Winkler, P.E., Deputy Public Works Director**](#)

Mailing Address: [33325 8th Avenue South](#)

City: [Federal Way](#) WA Zip Code: [98003](#) County: [King](#)

Phone #: [253-835-2711](#) email address: desiree.winkler@cityoffederalway.com

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days. (DONE)

**Interim Title VI coordinator until DEI Analyst Position is back-filled

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A). ([See Appendix A](#))

Accomplishments

1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.

[No. The only change is to the person holding the position of Diversity Equity Inclusion \(DEI\) Analyst. Once this position is back-filled, information will be forwarded to OEO and an updated Title VI Plan submitted.](#)

2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name,

race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

The City of Federal Way Title VI Program reporting structure consists of the Mayor of the City of Federal Way who serves as the Title VI administrator. The Public Works Director and Deputy Director serves as head of transportation related services and the DEI Analyst is the designated Title VI Coordinator for the City of Federal Way. The Public Works Director/Deputy Director and DEI Analyst report to the Mayor of the City of Federal Way. All major decisions pertaining to the transportation issues are made by the Mayor, City Council and the City's Land Use and Transportation Committee (LUTC). The City's LUTC consists of elected Council Members for the City of Federal Way.

Executive	Position	Race/Color/National Origin
Jim Ferrell	Mayor/Title VI Admin.	White/White/USA
Brian Davis	City Administrator	White/White/USA

City Council (*LUTC Committee)	Position	Race/Color/National Origin
Susan Honda	Deputy Mayor	White/White/USA
Linda Kochmar	Council President	White/White/Poland
Hoang Tran*	Council Member	Asian/Pacific/Vietnam
Lydia Assefa-Dawson	Council Member	Black/Black/Ethiopia
Jack Dovey*	Council Member	White/White/USA
Jack Walsh*	Council Member	White/White/USA
Erica Norton	Council Member	Black/Black/USA

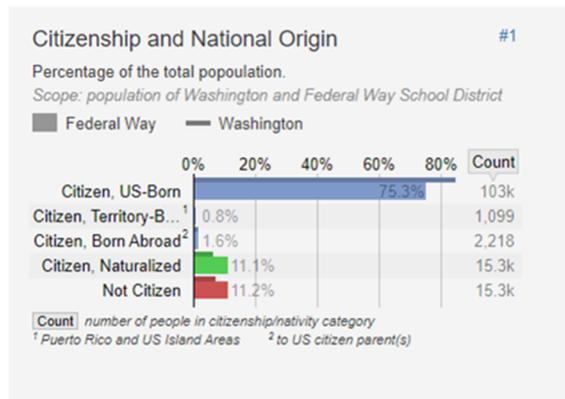
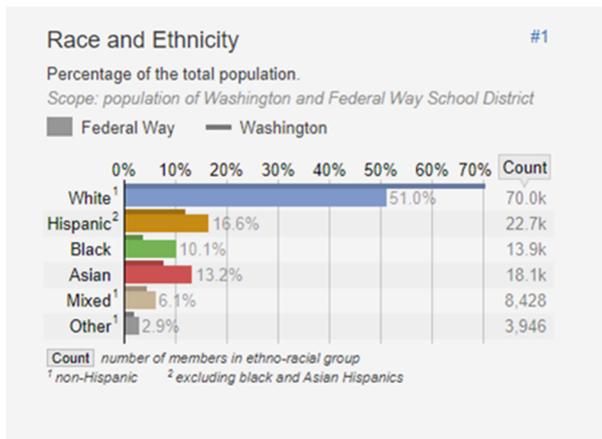
Staff	Position	Race/Color/National Origin
EJ Walsh	Public Works Director	White/White/USA
Desiree Winkler	Public Works Deputy Director	Two or More/Brown/USA
Kent Smith	Sound Transit Liaison	White/White/USA
Rick Perez	City Traffic Engineer	Hispanic/White/USA
Rob Van Orsow	Environmental Services Manager	White/White/USA
Christine Mullen	Engineering Manager	White/White/USA
Cole Elliott	Development Services Manager	White/White/USA
Gene Greenfield	Operations Manager	White/White/USA
Keith Niven	Community Development Director / Planning Manager	White/White/USA

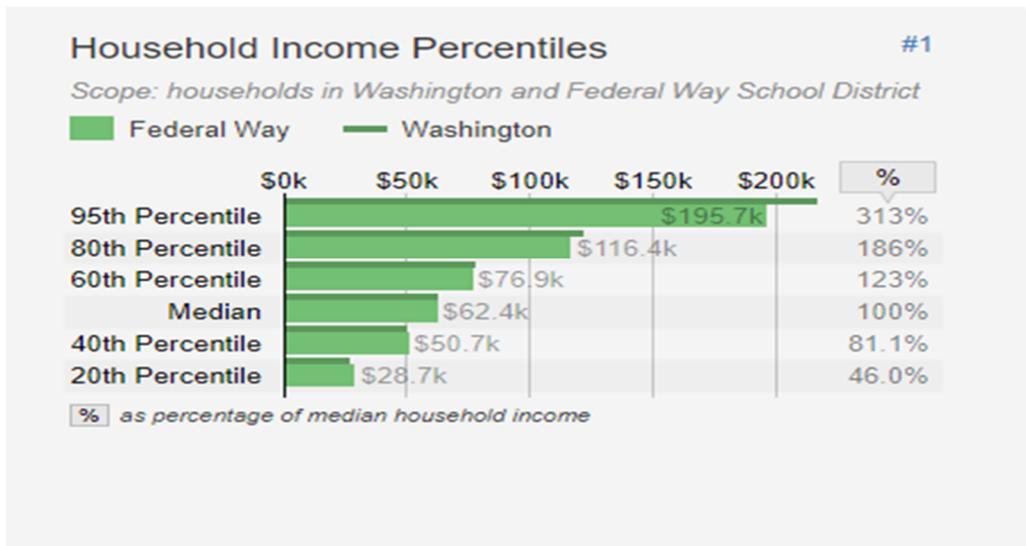
Kent Van Alstyne	Assistant City Attorney	White/White/USA
Sarah Bridgeford	Community Services Manager	White/White/USA
VACANT	Diversity Equity and Inclusion (DEI) Analyst	
Vanessa Audett	Human Resource Director	2 or more/White/USA

- Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

Low/Moderate Income map in Appendix “B”

Source: <https://statisticalatlas.com/place/Washington/Federal-Way/Overview>





Source:

<https://data.census.gov/cedsci/table?q=Federal%20Way%20Block%20population&t=Income%20and%20Poverty%3ALanguage%20Spoken%20at%20Home&g=1600000US5323515>

United States
Census
Bureau

Federal Way Block population

All Tables Maps Pages

filters
(4)

Decennial Census
P1 | RACE
 2020: DEC Redistricting Data (PL 94-171) | Universe: Total population

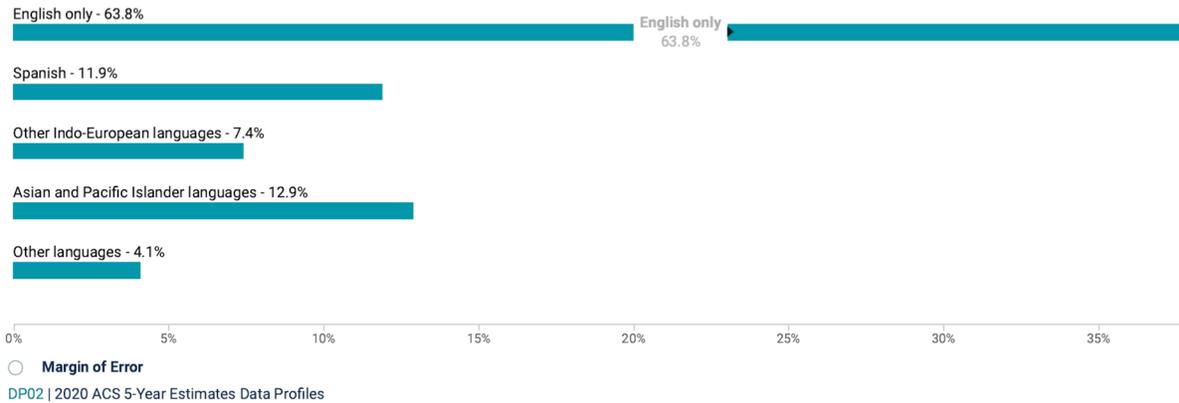
Notes
1 Geo
Years
2 Topics
Surveys
Codes
123
Hide
Transpose
Restore
Excel
CSV
ZIP
Print
More Data
Map

Label	Federal Way city, Washing...
▼ Total:	101,030
▼ Population of one race:	88,551
White alone	41,438
Black or African American alone	14,572
American Indian and Alaska Native alone	1,167
Asian alone	15,617
Native Hawaiian and Other Pacific Islander alone	4,102
Some Other Race alone	11,655

4/12/22, 3:36 PM

Census - Data Visualization

Types of Language Spoken at Home in Federal Way city, Washington



Source: <https://data.census.gov/cedsci/table?q=federal%20way,%20wa%20c16001&tid=ACSDT5Y2020.C16001>

Census - Table Results

Table: C16001		Federal Way city, Washington	
2020: ACES 5-year Estimates			
Label	Estimate	Margin of Error	
Total:	90,014	±737	
Speak only English	57,407	±1,887	
Spanish:	10,731	±1,097	
Speak English "very well"	6,404	±878	
Speak English less than "very well"	4,327	±588	
French, Haitian, or Cajun:	1,110	±827	
Speak English "very well"	298	±191	
Speak English less than "very well"	812	±685	
German or other West Germanic languages:	313	±142	
Speak English "very well"	271	±135	
Speak English less than "very well"	42	±37	
Russian, Polish, or other Slavic languages:	3,993	±1,030	
Speak English "very well"	2,011	±527	
Speak English less than "very well"	1,982	±842	

Other Indo-European languages:	1,232	±524
Speak English "very well"	852	±359
Speak English less than "very well"	380	±248
Korean:	4,000	±713
Speak English "very well"	1,700	±413
Speak English less than "very well"	2,300	±491
Chinese (incl. Mandarin, Cantonese):	1,097	±287
Speak English "very well"	423	±161
Speak English less than "very well"	674	±192
Vietnamese:	1,720	±578
Speak English "very well"	437	±203
Speak English less than "very well"	1,283	±426
Tagalog (incl. Filipino):	2,093	±614
Speak English "very well"	1,233	±387
Speak English less than "very well"	860	±344
Other Asian and Pacific Island languages:	2,665	±662
Speak English "very well"	1,388	±418
Speak English less than "very well"	1,277	±358
Arabic:	372	±271
Speak English "very well"	260	±184
Speak English less than "very well"	112	±93
Other and unspecified languages:	3,281	±846
Speak English "very well"	2,188	±626
Speak English less than "very well"	1,093	±450

The city provides translation of critical documents in any language where more than 1,000 people report “Speak English less than “very well”” which includes: Spanish, Korean, Russian, and Vietnamese.

4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

No complaints received during this reporting period.

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

Comprehensive Plan Update: The city is in the process of completing a major update of it’s Comprehensive Plan. Several outreach activities have occurred to reach out to underserved and underrepresented communities A summary of these efforts can be found in Appendix C.

SW King County Regional Trail Plan: The city is in the process of developing the SW King County Regional Trail Plan to develop viable trail connections to and through Federal Way connecting to adjacent jurisdictions and existing/planned regional trails. Two in-person outreach activities have occurred to reach out to underserved and underrepresented communities. Survey located on the “Engage Federal Way” web site seeking feedback on trail needs. A summary of these efforts can be found below.

Project Name	SW King County Trails Plan
Transportation Planning Activities	Community Involvement/Feedback/Input
Outreach Date(s)	12/22-3/23
Outreach Type(s)	social media, email, other - Town Hall/Open House, other - public appearance
Community Participation/outcome of engagement	Survey questions on Engage Website (12/1/22 - current), requested input at Town Hall
Interpretation provided (Language or ASL)	Language Line was available for Town Hall, but not needed
Date Community Event	12/3/22, 3/9/2023
Community demographic of project area	Census info (projects are Citywide)

6-Year Transportation Improvement Plan Update / Transportation Element of Comprehensive Plan: Public Works Department completes an annual update of it’s 6-year Transportation Improvement Plan. In concert with the Comprehensive Plan-Transportation Element, staff have completed outreach activities to underserved and underrepresented communities with input sought in person and via on-line survey. A summary of these efforts can be found below.

Project Name	2024 - 2029 Transportation Improvement Program
Transportation Planning Activities	Community Involvement, Review Processes
Outreach Date(s)	2/23 - 3/23
Outreach Type(s)	other (Commission Meetings, Community Group Meeting, Town Hall, HOA Meeting)
Community Participation/outcome of engagement	Survey participation requested to determine if other ranking criteria should be used for project list; opinions on types of projects and locations. In data collection phase.
Interpretation provided (Language or ASL)	N/A
Date Community Event	2/15/23 (Planning Commission), 2/27/23 (Human Services Commission), 3/8/23 (Senior Advisory Committee), 3/9/23 (Youth Commission and Diversity Commission), 3/20/23 (Comp Plan Open House), 3/23/23 (Korean Quarterly Committee)
Community demographic of project area	Census info (projects are Citywide)
Project Name	2024 Comprehensive Plan Update (Transportation Chapter)
Transportation Planning Activities	Community Involvement
Outreach Date(s)	2/23 - 3/23
Outreach Type(s)	other (Planning Commission, Virtual Town Hall, Town Hall)
Community Participation/outcome of engagement	Requested input on the transportation vision statement and transportation chapter of the Plan. Will meet with Community Development to discuss and update.
Interpretation provided (Language or ASL)	Language Line was available for Town Hall, but not needed
Date Community Event	2/15/23 (Planning commission), 2/28/23 (Virtual Open House - Comp Plan), 3/9/23 (Diversity Commission)
Community demographic of project area	Census info (projects are Citywide)

- Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

There was only project with right-of-way acquisitions during this reporting period. This was for the “Pacific Hwy – Non-Motorized Trail, Phase 1.” There was only one take completed which was a minor strip take with no permanent property impacts. Demographics of property owner was unknown. No language services needed.

- Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

There was only project with right-of-way acquisitions during this reporting period. This was for the “Pacific Hwy – Non-Motorized Trail, Phase 1.” There was only one take completed which was a minor strip take with no permanent property impacts.

ROW Acquisition: RES Group NW (Certified DBE/MWBE)

ROW Appraisal: SOVA Consulting (not certified DBE/MWBE)

No information available on race, color, or national origin.

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

City Center Access Project: The preliminary design and environmental studies have continued into this reporting period. The web site link below provides summary of outreach efforts (including samples of translated materials). The project’s “Environmental Justice Report” identified Belmor Park area as being adversely impacted by this project (and Sound Transit’s separate Tacoma Dome Link Extension / Operation and Maintenance Facility – South projects). Due to these impacts, extensive effort has gone into working with the Belmor Park Community to support the impacts they will be facing from both Sound Transit and City Center Access Project. Language needs were identified through the Belmor on-site staff and all materials, open houses (translation and interpreter service) provided materials in six (6) total languages.

The web site also has a link to the “Environmental Justice Report.”

<https://www.cityoffederalway.com/page/city-center-access-project>

Feedback from the Belmor community helped inform the design to support access in and out of their community, pedestrian crossing safety, and extension of the non-motorized trail along the arterial adjacent to Belmor and extending to the future light rail station.

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects’ benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

2022 Asphalt Overlay (Description / Benefits / Burdens): Overlay various degraded roads throughout the city. ADA ramps upgraded. Burdens: short term construction disrupting property access.

Lakota MS Safe Routes to Schools (Description / Benefits / Burdens): Construct sidewalks, bike lanes, street lights to provide safe non-motorized access to adjacent middle school (Dash Point Road – 21st Ave SW to SW 312th). Burdens: short term construction disrupting property access.

2022 Pavement Repair Project – Various Locations (Description / Benefits / Burdens): Replace failed pavement in various locations throughout the city. Burdens: short term construction disrupting property access.

Adaptive Traffic Signal Control City Center – Ph 2 (Description / Benefits / Burdens): Upgrade existing traffic signal detection to provide advanced traffic signal control through better on-demand timing and

coordination. Signals located within city’s downtown area. Burdens: short term construction disrupting property access.

- Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin

Land Use & Transportation Committee (LUTC) Meetings: (Committee is made up of 3 council members noted in Question 1 above). Occur first Monday of every month in City Hall Council Chambers AND as a Zoom meeting where participants can remotely listen and provide public comment.

PROJECT SPECIFIC MEETINGS (See Appendix C for Examples of Project Meeting Invitations):

Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	S 288th St Road Diet Project Info Mtg
Date of Community engagement:	11/30/22, Omar Barron presented project to audience and had Q&A
Advertisement for Community Outreach	<i>Via Postcards and Facebook post</i>
Location of Community Engagement	Virtual Meeting
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	None requested
Outreach Materials	N/A
Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	27th Ave SW / SW 344th Compact Roundabout Project Info Mtg
Date of Community engagement:	11/30/22, Omar Barron presented project to audience and had Q&A
Advertisement for Community Outreach	<i>Via Postcards and Facebook post</i>
Location of Community Engagement	Virtual Meeting
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	None requested
Outreach Materials	N/A
Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	2023 Overlay Program (Bayview County Estates Owners association meeting)
Date of Community engagement:	3/8/23, John Cole presented to audience
Advertisement for Community Outreach	<i>Via Email and Owners association correspondence</i>
Location of Community Engagement	Virtual Meeting
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	None requested
Outreach Materials	Project Postcard prompted meeting request. Project Plans

PROGRAM SPECIFIC MEETINGS:

Neighborhood Traffic Safety Program Modifications: The Neighborhood Traffic Safety (NTS) Program provides traffic calming in neighborhoods that have documented speeding and cut-through concerns. The program was a first-come, first-served program that required extensive effort to have a project considered. The city completed a program update to make the program more equitable and accessible to all members of the community. A link to the updated program including translated program documents can be found here: <https://www.cityoffederalway.com/node/1939>

As part of the program update, the city conducted outreach to various commissions and community groups to shape the final outcome of the program. The City's Land Use and Transportation Committee / City Council confirmed the final program updates. Summary of community group outreach efforts are as follows:

Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	Neighborhood Traffic Safety Program Updates (Diversity Commission)
Date of Community engagement event(s):	7/13/2022, Rick Perez & Jason Kennedy presented on NTS to Diversity Commissioners
Advertisement for Community Outreach	<i>City Website</i>
Location of Community Engagement	City Hall
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	N/A
Outreach Materials	
Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	Neighborhood Traffic Safety Program Updates (Korean Quarterly Meeting)
Date of Community engagement:	6/30/2022, Rick Perez presented NTS proposed changes to audience
Advertisement for Community Outreach	<i>City Website and Michael Park to Korean Community</i>
Location of Community Engagement	City Hall
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	Korean interpreter
Outreach Materials	N/A
Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	Neighborhood Traffic Safety Program Updates (Sikh Community Presentation) Rick Perez presented
Date of Community engagement:	7/31/22 at Khalsa Gurmat Center in Fed. Way
Advertisement for Community Outreach	<i>Email and community engagement via Executive Director Jasmit Singh</i>
Location of Community Engagement	Khalsa Gurmat Center-In Federal Way
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	Not needed, audience spoke English and refused interpreter
Outreach Materials	N/A
Public Meeting(s) Type- (City Council, Volunteer Commission, Community meetings, etc.)	Neighborhood Traffic Safety Program Updates (African-American Quarterly Community Meeting)
Date of Community engagement:	8/4/22, Rick Perez presented on NTS to audience
Advertisement for Community Outreach	<i>Via Email and City Website</i>
Location of Community Engagement	City Hall
Community survey/questionnaires'	N/A
Language/ASL Interpreters provided?	None requested
Outreach Materials	N/A

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

At this time there is no self-identification of demographic information by meeting participants. Participant sheets (public comment) are filled out and collected by staff. Meeting notes are taken by staff.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

No language assistance was requested at any of these meetings. The city has now contracted through "Language Line" to provide real-time interpreter services.

Public Works Project specific notifications are mailed to the adjacent property owners of each project. Each document is translated into four additional languages including: Spanish, Korean, Vietnamese, and Russian (See Appendix C for example).

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

The City of Federal Way advertises the request for bids for construction projects in the Federal Way Mirror and in the Daily Journal of Commerce at least twice. Projects are sent to Office of MWBE to add to their bid postings site. Bid documents are posted on Builder's Exchange of Washington (official location) and on the city's web site for plan agencies to download. Hard copy bid sets are made available to review at city hall permit counter upon request. Bids are received and opened as prescribed in the advertisement for bids for each project. Bids are reviewed by staff (and grant agencies if applicable) and presented to the Land Use and Transportation Committee to forward to award by City Council to the lowest responsive, responsible bidder. Smaller projects (\$350,000 or less) may utilize the Small Works Process and request bids from prospective bidders registered with Municipal Service Research Center (MSRC).

The City utilizes Requests for Qualifications to select consultants. Consultants are selected based on their qualifications to provide the request services. The city utilizes a variety of methods to negotiate the contracts based on historical data, level of effort, etc. for consultant contracts. The City may also use the MSRC consultant roster to select consultants for services.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

The City of Federal Way includes Title VI language in solicitation and contract documents for all professional services and construction agreements/contracts. The City includes DBE and training requirements along with other mandatory requirements for Federal Aid projects as conditioned by the Washington State Department of Transportation (provides grant administration on behalf of FHWA). The City also requires the prime contractor to incorporate Title VI requirements in the subcontracts for the projects. The City and their consultants and contractors report payments to DBE contractors/consultants to WSDOT Diversity Management and Compliance System online tool.

Title VI contract language in all solicitation and contracts as follows:

The City, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49 C.F.R., Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The City encourages minority and women-owned firms to submit bids consistent with the City's policy to ensure that such firms are afforded the maximum practicable opportunity to compete for and obtain public contracts.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

Project Name	2022 Asphalt Overlay Project (various locations)
Award Date / Notice to Proceed	February 2022 / May 2, 2022
Contractor Name	ICON Materials
DMWBE CERTIFIED	NO
Contract Amount	\$3,212,301.95
Funding Source (Federal, State, Local, Other)	Local

Project Name	Lakota Middle School Safe Routes to School
Award Date / Notice to Proceed	January 2022 / March 22, 2022
Contractor Name	Active Construction, Inc.
DMWBE CERTIFIED	No -15% DBE Goal
Contract Amount	\$2,112,471
Funding Source	Federal, State, Local

Project Name	Lakota Middle School Safe Routes to School
Contractor Name	G&G (Subcontractor)
DMWBE CERTIFIED	Yes - DBE, MWBE
Contract Amount	\$382,171
Funding Source	Federal, State, Local

Project Name	Lakota Middle School Safe Routes to School
Contractor Name	Silver Streak (Subcontractor)
DMWBE CERTIFIED	Yes - DBE, WBE
Contract Amount	\$42,120
Funding Source	Federal, State, Local

Project Name	2022 PAVEMENT REPAIR PROJECT
Contractor Name	Puget Paving and Construction, Inc.
DMWBE CERTIFIED	NO
Contract Amount	\$317,943.84
Funding Source	Local

Project Name	2022 PAVEMENT REPAIR PROJECT
Contractor Name	Specialized Pavement Marking, LLC
DMWBE CERTIFIED	NO
Contract Amount	\$19,745.00
Funding Source	Local

Project Name	Adaptive Traffic Signal Control - City Center - Phase 2
Contractor Name	TITAN Earthwork, LLC
DMWBE CERTIFIED	NO - 14% DBE Goal
Contract Amount	\$778,280.00
Funding Source	Federal and Local

Project Name	Adaptive Traffic Signal Control - City Center - Phase 2
Contractor Name	Advanced Government Services, Inc.
DMWBE CERTIFIED	YES
Contract Amount	\$85,670.00
Funding Source	Federal and Local

Project Name	SR 99 at 373rd RAB
Contractor Name	Transpo Group
DMWBE CERTIFIED	NO
Contract Amount	\$319,228.00
Funding Source (Federal, State, Local, Other)	State

Project Name	Lakota Middle School Safe Routes to School - CM
Award Date / Notice to Proceed	January 2022 / March 22, 2022
Contractor Name	KPG Psomas
DMWBE CERTIFIED	NO - 15%DBE requirement
Contract Amount	\$238,170.17
Funding Source	Federal, State, Local

Project Name	Lakota Middle School Safe Routes to School - CM
Contractor Name	HWA Geosciences (Sub-consultant)
DMWBE CERTIFIED	Yes - DBE, MWBE
Contract Amount	\$16,500.00
Funding Source	Federal, State, Local
Project Name	Lakota Middle School Safe Routes to School - CM
Contractor Name	Akana (Sub-consultant)
DMWBE CERTIFIED	Yes - DBE, MBE
Contract Amount	\$19,500.00
Funding Source	Federal, State, Local

Project Name	S 356th Street Culvert and Widening
Contractor Name	KPG Psomas
DMWBE CERTIFIED	No
Contract Amount	\$198,862.00
Funding Source	King County

Project Name	S 288th St Road Diet
Contractor Name	Transpo Group
DMWBE CERTIFIED	NO
Contract Amount	\$417,447.36
Funding Source	State, Local

Project Name	Adaptive Traffic Signal Control - City Center - Phase 2
Contractor Name	Transpo Group USA, Inc
DMWBE CERTIFIED	NO
Contract Amount	\$48,360.00
Funding Source (Federal, State, Local, Other)	Federal and Local
Project Name	Citywide Pedestrian Safety Improvements
Contractor Name	BCRA, Inc
DMWBE CERTIFIED	NO
Contract Amount	\$291,314.12
Funding Source	Federal
Project Name	Citywide Pedestrian Safety Improvements
Contractor Name	HWA Geosciences
DMWBE CERTIFIED	YES
Contract Amount	\$52,004
Funding Source	Federal
Project Name	Citywide Pedestrian Safety Improvements
Contractor Name	Lanktree Land Surveying, Inc
DMWBE CERTIFIED	YES
Contract Amount	\$41,582
Funding Source	Federal
Project Name	Citywide Pedestrian Safety Improvements
Contractor Name	PH Consulting
DMWBE CERTIFIED	YES
Contract Amount	\$65,072.00
Funding Source (Federal, State, Local, Other)	Federal

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

The Public Works Department has ongoing Title VI training utilizing the resources provided through WSDOT Engineering Services, Environmental, Environmental Justice and Title VI program. A spreadsheet of all staff and completed training is located in Appendix D.

In addition, all staff were trained on the use of “Language Line” (on-call interpreter services) which was implemented through all city departments.

Additional staff trainings for this reporting period are listed below.

Staff	Title/Race/Color/National Origin	Training (In-person, Webinars, etc)	Organization Conducted Training	Date Training Completed	Training Subject
Kia McGlone	DEI - Title VI Analyst/Asian/Brown/Laos	Language Line (Webinar)	Language Line	9/22/2022	Telephonic Interpreting Services
Kia McGlone	DEI - Title VI Analyst/Asian/Brown/Laos	Social Marketing for Racial Equity workshop (Webinar)	King County EcoNet, King County's Stormwater Services Sect.	6/19/22 & 6/15/22	Social Marketing for Racial Equity
Kia McGlone	DEI - Title VI Analyst/Asian/Brown/Laos	Title VI, Environmental Justice, & Limited English Proficiency (WSDOT-video)	WSDOT	9/12/2022	EJ and LEP
Colleen Minion	Public Education/Outreach Supervisor/White/USA	Social Marketing for Racial Equity workshop (Webinar)	King County EcoNet, King County's Stormwater Services Sect.	6/19/22 & 6/15/22	Social Marketing for Racial Equity
Emma Keese	Public Education/Outreach Specialist/White/USA	Social Marketing for Racial Equity workshop (Webinar)	King County EcoNet, King County's Stormwater Services Sect.	6/19/22 & 6/15/22	Social Marketing for Racial Equity
Reece Hobday	Public Education/Outreach Tech /White/USA	Social Marketing for Racial Equity workshop (Webinar)	King County EcoNet, King County's Stormwater Services Sect.	6/19/22 & 6/15/22	Social Marketing for Racial Equity
Desiree Winkler	Deputy PW Director/two or more/Brown/USA	Title VI, Environmental Justice, & Limited English Proficiency (WSDOT - video)	WSDOT	2/23/2023	EJ and LEP

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

1. Develop a “Language Access Plan” to provide consistent analysis and implementation of language services needed based on project/program complexity.
2. Develop more tools for capturing community demographics during public engagement for in-person and virtual settings.
3. Update transportation project prioritization criteria to include “equity.”
4. Research and provide additional staff training related to Title VI and Limited English Proficiency.

APPENDIX A

The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination

Assurances

DOT Order No. 1050.2A

The City of Federal Way (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Washington State Department of Transportation (WSDOT), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including the Washington State Department of Transportation.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard

to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal-Aid Highway Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The (***City of Federal Way***), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, City of Federal Way also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the Washington State Department of Transportation (WSDOT) access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the WSDOT. You must keep records, reports, and submit the material for review upon request to WSDOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

City of Federal Way gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration. This ASSURANCE is binding on Washington State Department of Transportation, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Jim Ferrell, Mayor
City of Federal Way
(Name of Recipient)

by  For Jim Ferrell
(Signature of Authorized Official)

DATED 4/26/23

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the City of Federal Way will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code, the Regulations for the Administration of Washington State Department of Transportation, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the City of Federal Way all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto City of Federal Way and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the City of Federal Way, its successors and assigns.

The City of Federal Way, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the City of Federal Way will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the City of Federal Way pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, City of Federal Way will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the City of Federal Way will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the City of Federal Way and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by City of Federal Way pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, City of Federal Way will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, City of Federal Way will there upon revert to and vest in and become the absolute property of City of Federal Way and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

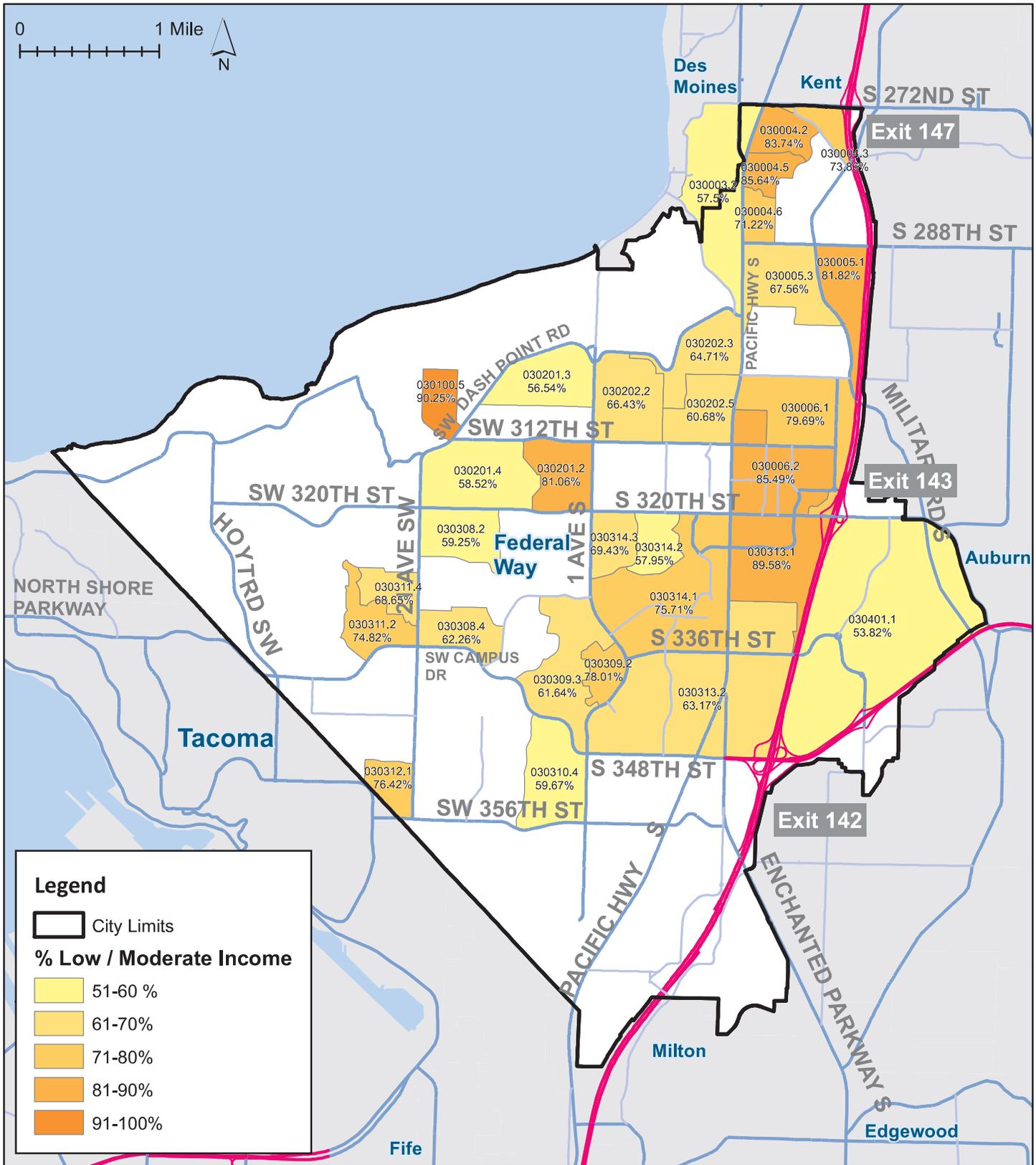
During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

APPENDIX B

Areas with greater than 51% of residents classified Low or Moderate Income



APPENDIX C

MEMORANDUM

DATE: February 22, 2023
TO: Federal Way Public Works Division
FROM: Planning Division Staff
SUBJECT: Title VI info re. Comprehensive Plan update

BRIEFING OBJECTIVE

Federal Way Community Development Department staff have conducted the following outreach to-date to disadvantaged and limited English-speaking populations related to the Update 2024 Comprehensive Plan update:

- 1) Translated written materials and radio ads for Open House city-wide events in from English to Spanish, Korean, and Russian.
- 2) Created and maintain an interactive and inclusive public participation platform, Engage Federal Way with complete website translation in over 100 languages.
- 3) Conducted a Town Hall at Royal Diva Décor at the Commons Mall with Latino entrepreneurs in Spanish
- 4) Outreach conducted dozens of city-wide events since early 2022 over a wide geographic area in Federal Way to ensure numerous communities are reached; including but not limited to:
 - a. Federal Way Bonsai Festival
 - b. One city-wide open house with two more on the way by March 2023 (translated invitations attached). Interpreters on site. Language line available.
 - c. Federal Way Farmer's Market
 - d. Federal Way Red White and Blues Festival
 - e. Federal Way Senior Center
 - f. Kiwanis Federal Way Salmon Bake
 - g. Exclusive Affordable Apartment Complexes (Low Income Tax Credit)
- 5) Established multiple topic/project specific stakeholder groups that broadly represent the community demographics and perspectives.
- 6) Held/attended meetings with the following organizations that specifically serve disadvantaged and/or limited English speaking populations
 - a. Khalsa Gurmat Center
 - b. El Centro de La Raza
 - c. Federal Way Bethel Baptist Church serving primarily Korean members
 - d. Korean Quarterly Meeting
 - e. Rock the Spectrum – an organization serving those on the autism spectrum
 - f. Build the Bridge
- 7) Attempted direct outreach and meetings with, and have included in our stakeholder distribution list including but not limited to:
 - a. Federal Way Black Collective
 - b. Pacific Islander Community Association of Washington
 - c. Phenomenal She (serving mentorship to women of color)

- d. Federal Way Korean American Association
- e. Fusion



Public Works Department
33325 8th Avenue South
Federal Way, WA 98003
PW/Engineering/Barron



**27TH AVE SW AT SW 344TH
COMPACT ROUNDABOUT**

PROJECT INFORMATION WEBINAR

27TH AVE SW AT SW 344TH ST COMPACT ROUNDABOUT PROJECT

Join an online Zoom webinar to learn more about this upcoming project. An engineer from the City of Federal Way Public Works Department will present a brief overview of the project, followed by an opportunity to ask questions.

WHY DID YOU RECEIVE THIS NOTICE?

This mailing is being sent to all properties located within 300' of the project.

Wednesday, November 30th at 6:00pm

Meeting log-in and password information will be sent to all registered attendees.
Registration deadline is Tuesday, November 29th, 9:00pm.
Register at the following link: <https://tinyurl.com/27-344-RAB>

Si necesita esta información en español, visite el sitio web de la Ciudad en: <http://www.cityoffederalway.com>

이 정보에 대한 한국어 번역이 필요하시면 시 웹사이트 <http://www.cityoffederalway.com>를 방문하십시오.

Эта информация также доступна на русском языке, посетите городской веб-сайт: <http://www.cityoffederalway.com>

Thông tin này cũng có sẵn bằng Tiếng Việt, vui lòng truy cập trang web của thành phố: <http://www.cityoffederalway.com>



Public Works Department
33325 8th Avenue South
Federal Way, WA 98003
PW/Engineering/Barron



**27TH AVE SW AT SW 344TH
COMPACT ROUNDABOUT**

HỘI THẢO TRỰC TUYẾN THÔNG TIN VỀ DỰ ÁN

27TH AVE SW TẠI SW 344TH ST
DỰ ÁN VÒNG XUYẾN NHỎ

Tham gia hội thảo trực tuyến trên Zoom để tìm hiểu thêm về dự án sắp tới này. Một kỹ sư đến từ Sở Công Trình Công Cộng của Thành phố Federal Way sẽ trình bày tổng quan ngắn gọn về dự án, sau đó là cơ hội đặt câu hỏi.

**TẠI SAO QUÝ VỊ NHẬN ĐƯỢC
THÔNG BÁO NÀY?**

Thông báo này đang được gửi đến tất cả bất động sản thuộc phạm vi 300' của dự án.

Thứ Tư, ngày 30 tháng 11 vào lúc 6:00 chiều

Thông tin đăng nhập và mật khẩu vào hội thảo sẽ được gửi đến tất cả những người tham dự đã đăng ký.

Hạn chót đăng ký là vào 9:00 tối ngày Thứ Ba, 29 tháng 11.

Truy cập vào đường dẫn dưới đây để đăng ký: <https://tinyurl.com/27-344-RAB>

Si necesita esta información en español, visite el sitio web de la Ciudad en: <http://www.cityoffederalway.com>

이 정보에 대한 한국어 번역이 필요하시면 시 웹사이트 <http://www.cityoffederalway.com>를 방문하십시오.

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Public Works Department
33325 8th Avenue South
Federal Way, WA 98003
PW/Engineering/Barron



SW 344TH의 27TH AVE SW

소형 원형교차로

프로젝트 정보 웨비나

SW 344TH의 27TH AVE SW

소형 원형교차로 프로젝트

예정된 프로젝트에 대한 자세한 정보를 알아보려면 온라인 Zoom 웨비나에 참석하세요. Federal Way 시 공공사업부의 엔지니어가 프로젝트에 대한 간략히 설명하고 질의응답 시간을 가질 것입니다.

11월 30일 수요일 오후 6시

회의 참여에 필요한 로그인 및 비밀번호 정보를 등록된 모든 참석자에게 발송해드립니다.

등록 마감일은 11월 29일 화요일 오후 9시입니다.

다음 링크에서 등록하세요: <https://tinyurl.com/27-344-RAB>

이 알림을 받으신 이유는 무엇입니까?

본 우편물은 프로젝트 부지에서 300피트 이내에 위치한 모든 부동산 소유자에게 발송됩니다.

Si necesita esta información en español, visite el sitio web de la Ciudad en: <http://www.cityoffederalway.com>

이 정보에 대한 한국어 번역이 필요하시면 시 웹사이트 <http://www.cityoffederalway.com>를 방문하십시오.

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Thông tin này cũng có sẵn bằng Tiếng Việt, vui lòng truy cập trang web của thành phố: <http://www.cityoffederalway.com>



Public Works Department
33325 8th Avenue South
Federal Way, WA 98003
PW/Engineering/Barron



**27TH AVE SW AT SW 344TH
ROTONDA COMPACTA**

WEBINARIO DE INFORMACIÓN **SOBRE EL PROYECTO**

27TH AVENIDA Y CALLE 344TH
ROTONDA COMPACTA

Lo invitamos a un webinario por Zoom para obtener más información. Un ingeniero representante del Departamento de Obras Públicas de la Ciudad de Federal Way presentará un breve resumen del proyecto, seguido por oportunidad para hacer preguntas.

¿POR QUÉ RECIBIÓ ESTA NOTIFICACIÓN?

Este correo se ha enviado a todas las propiedades ubicadas en un radio de 300 pies del proyecto.

Miércoles, 30 de Noviembre a las 6:00pm

Información para ingresar a la sesión y la contraseña se enviarán a todos los que se hayan inscrito. La fecha límite para inscribirse es Martes, 29 de Noviembre a las 9:00pm.

Inscríbase en el siguiente enlace: <https://tinyurl.com/27-344-RAB>

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**ПЕРЕСЕЧЕНИЕ 27TH AVE SW И SW 344TH
КОМПАКТНЫЙ ПЕРЕКРЕСТОК
С КРУГОВЫМ ДВИЖЕНИЕМ**

ИНФОРМАЦИОННЫЙ ВЕБИНАР ПО ПРОЕКТУ **ПЕРЕСЕЧЕНИЕ 27TH AVE SW И SW 344TH** **ПРОЕКТ КОМПАКТНОГО ПЕРЕКРЕСТКА** **С КОЛЬЦЕВЫМ ДВИЖЕНИЕМ**

Присоединяйтесь к онлайн-вебинару в Zoom, чтобы узнать больше о предстоящем проекте. Инженер из Департамента строительства участков дорог федерального значения представит краткий обзор проекта, после чего у вас будет возможность задать свои вопросы.

Среда, 30 ноября, 18:00

Все зарегистрированные участники данного мероприятия получат логин и пароль для входа в систему.

Регистрация заканчивается во вторник, 29 ноября, в 21:00.

Зарегистрируйтесь по приведенной ниже ссылке: <https://tinyurl.com/27-344-RAB>

ПОЧЕМУ ВЫ ПОЛУЧИЛИ ЭТО УВЕДОМЛЕНИЕ?

Это электронное письмо было отправлено жителям всех домов в пределах 300 футов от зоны реализации проекта.

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APPENDIX D

