



## 2024 ACCOUNTS PAYABLE SCHEDULE

### Due to Accounts Payable

### Check Run Date (checks mailed @ 3pm)

|                |                  |        |           |
|----------------|------------------|--------|-----------|
| Jan 5          | Friday           | Jan 12 | Friday    |
| <b>*Jan 24</b> | <b>Wednesday</b> | Jan 31 | Wednesday |
| Feb 8          | Thursday         | Feb 15 | Thursday  |
| Feb 22         | Thursday         | Feb 29 | Thursday  |
| Mar 8          | Friday           | Mar 15 | Friday    |
| Mar 22         | Friday           | Mar 29 | Friday    |
| Apr 8          | Monday           | Apr 15 | Monday    |
| Apr 23         | Tuesday          | Apr 30 | Tuesday   |
| May 8          | Wednesday        | May 15 | Wednesday |
| May 24         | Friday           | May 31 | Friday    |
| Jun 7          | Friday           | Jun 14 | Friday    |
| Jun 21         | Friday           | Jun 28 | Friday    |
| Jul 8          | Monday           | Jul 15 | Monday    |
| Jul 24         | Wednesday        | Jul 31 | Wednesday |
| Aug 8          | Thursday         | Aug 15 | Thursday  |
| Aug 23         | Friday           | Aug 30 | Friday    |
| Sep 6          | Friday           | Sep 13 | Friday    |
| Sep 23         | Monday           | Sep 30 | Monday    |
| Oct 8          | Tuesday          | Oct 15 | Tuesday   |
| Oct 24         | Thursday         | Oct 31 | Thursday  |
| Nov 8          | Friday           | Nov 15 | Friday    |
| Nov 19         | Tuesday          | Nov 26 | Tuesday   |
| Dec 6          | Friday           | Dec 13 | Friday    |
| Dec 23         | Monday           | Dec 30 | Monday    |

If there is a change in the above dates, a new schedule will be sent out via email.

If you have any questions please contact: Accounts Payable (ext 2529)

\*January 24<sup>th</sup> is the last date to turn in invoice for goods and services provided in 2023.